

# Meeting Notice for 2022 Annual General Shareholders' Meeting

## (Summary Translation)

1. The 2022 annual general shareholders' meeting (the "meeting") of Quang Viet Enterprise Co, Ltd. (the "Company") will be convened at 10:00 am, June 15, 2022 (Wednesday) at the meeting room on R Floor, No. 607, Ruiguang Road, Neihu District, Taipei City. Summary of the meeting agenda is as follows:

### **I. Matters to Report:**

- (1) 2021 business report.
- (2) Audit Committee's review report of the 2021 financial statements.
- (3) Report on the allocation of 2021 directors' remuneration and employees' remuneration.
- (4) Amendments to and renaming of the Company's "Corporate Social Responsibility Best Practice Principle" to "Sustainable Development Best Practice Principle."

### **II. Matters for Ratification:**

- (1) 2021 business report and financial statements.
- (2) The proposal of 2021 profits distribution.

### **III. Matters for Discussion:**

- (1) Amendments to the Company's "The Procedure of the Acquisition and Disposal of Assets."

### **IV. Special Motions.**

2. The board of directors has resolved distribution of the Company's 2021 profits as follows: Proposed cash dividends: NT\$4.2/share (i.e., NT\$4.2 to be allocated from profits for each share).
3. All mandatory disclosures of this shareholder meeting under Article 172 of The Company Act have been made available on the Market Observation Post System (URL: <https://mops.twse.com.tw/>). Simply input company code and year to search for references to the motions discussed and obtain a copy of the conference handbook and supplementary information.
4. A proxy form has been attached to this Shareholders' Meeting Notice. If you wish to attend in person, please sign or seal (without mailing back) on the second copy of the Shareholders' Meeting Notice and bring it to the meeting venue on the date of meeting (admission starts at 9:30am at the meeting venue); if you wish to have a proxy attend on your behalf, please sign or seal on the proxy form located on page five, specify the proxy's name and address, have the proxy sign or seal on the form, and mail it to the Company's stock transfer agent: Stock Administration Department,

KGI Securities Co., Ltd. (5F, No. 2, Section 1, Chongqing South Road, Taipei City) at least five days before the meeting to facilitate issuance of attendance pass. If the attendance pass is not received before the time of meeting, please bring along identity proof and request for a replacement issue at the venue.

5. According to Article 26-2 of the Securities and Exchange Act: "The notice of the shareholders meeting to be given by an issuer to shareholders who own less than 1,000 shares of nominal stocks may be given in the form of a public announcement; for a regular shareholders meeting, such public announcements shall be served with thirty days prior notice."; for this reason, no separate Shareholders' Meeting Notice is issued to shareholders who own less than 1,000 shares.
6. Shareholders may exercise voting rights for this shareholders' meeting through electronic means from May 14 to June 12, 2022. Please log in to the "Shareholder e-Vote" system maintained by Taiwan Depository and Clearing Corporation (URL: <https://www.stockvote.com.tw>), and follow the voting instructions.
7. Stock Administration Department of KGI Securities Co., Ltd. has been designated as the verifier of proxy votes for this shareholder meeting.
8. If there is any open acquisition for proxy forms of this annual general shareholders' meeting, the Company will upload acquirer's information and acquisition summary as per regulation onto the website of Securities & Futures Institute (<https://free.sfi.org.tw>) before May 13, 2022. Please refer to the instructions of the above website on how to make inquiries.
9. No souvenir will be given out for this annual general shareholders' meeting.

Board of directors of Quang Viet Enterprise Co., Ltd.